

The Steinway School for Future Community Leaders, P.S. 84Q
22-45 41st Street, Astoria, N.Y. 11105

School Leadership Team Minutes (Virtual)

Meeting: September 1, 2020 Noon

Attendance: Principal, John Buffa; Assistant Principal, Dominic Armano; UFT Chairperson, Lorraine Masciarelli; Teacher, Michael Lynch; Teacher, Maryann Mazzoli; Teacher, Maria Schwab; Parent, Dina Amer; Parent, Ilva Bosch-Costa; Parent, Jaisey Diep; Parent, Claudia Stratigakis; Parent, Danielle Vitolo

Agenda Items:

1. Reopening Plan

Mr. Buffa stated that the school is in a good state to reopen at this time: there has been a lot of PPE delivered, all classrooms are equipped with a hand sanitizer stations, there are floor markers throughout the building to socially distance six feet apart, electrostatic disinfectant sprayers, plexi glass in the main office and security station, custodial staff are working hard. Teachers will loop with their classes. Dominic Armano explained that there will be a team of teachers attached to the students. There will be two to three teachers assigned to each classroom (live teacher, blended teacher, fully remote teacher). No matter how students come to school, students will still receive rigorous instruction aligned to the standards. All students will be getting the same instruction. There will be three cohorts. Blended A/B will have an on-site teachers and an on-site remote teacher. Each cohort will be broken by A-L names (cohort A) and L-Z names (cohort B). Some students will be transferred to different cohorts due to socially distancing and equalizing classes. There will be a full remote teacher for full remote students in cohort C doing synchronous and asynchronous lessons. Parents still have the ability to choose fully remote. Student hours will attend 8:30-2:00 for five and one-half hours. 2:00 to 2:20 will be parent outreach. Prep periods will be at the end of the day and done remotely. The instructional programming model is a joint agreement with the DOE and UFT. Teachers will coordinate and co-plan their delivery of instruction for students. Teachers will share curriculum with the blended and fully remote teachers. All members will use their instructional time to plan with their teacher team. Teacher teams will decide how to share teaching responsibilities and use curriculum to plan instruction. Clusters will have to be flexible with this because they are the teachers who see everyone. Other teacher providers will be part of teams based on their case loads. How will it work? The first day of blended learning will rely on coverages. Cluster teachers no longer cover preps. While clusters and OTP cover teacher lunches and provide their specialty subject area, one member of the teacher team will provide remote instruction to students that are not on-site. Enrollment in remote classes at first were forty students and now are about seventy students. Once they are remote, students can only come back to in-person during the new

marking period. Teacher teams will determine who teaches remotely because everyone has a different comfort zone. There will be quiet space in different rooms for teachers to teach remotely. If there is a school closure, all teachers will teach remotely on the iLearn platform. PD will be given to all teachers.

2. Outdoor Learning

Mr. Buffa filed for an outdoor learning permit but the school is in a holding pattern until the schoolyard is completed. The staff can utilize the literacy garden as well as the area in front of the school. Air conditioning for the school will be installed anywhere from a few weeks to months.

Mr. Buffa shared, "I applied for remote accommodation. My doctor recommended that I work from home. I will be working diligently from home. Dom will be the in-person administrator in the building. Ms. LaMarca has her administrator license and will help out. Mrs. Masciarelli is the UFT Chapter Leader and working alongside to help out too. Everything will run smoothly. I intend to come back as soon as possible."

Respectfully Submitted, Mrs. Masciarelli